



Date: September 28, 2018

To: Stephen G. Riley, ICMA-CM, Town Manager
One Town Center Court
Hilton Head Island SC 29928

From: Mike Parrott, USC Beaufort

Re: USCB Hospitality Management 3rd Quarter 2018 Construction Report

- Construction trailer and construction fence have been removed from the site.
- Installation of landscaping and irrigation system is underway. Approximately 35% complete.
- Front entrance drive has been formed and ready for paving.
- Sidewalks from parking lot to front entrance have been poured.
- Office Park/Pope Ave intersection is complete and the site work for the USCB Bike Kiosk has been cleared for installation.
- Building façade is complete.
- Carpet and ceiling installation on the second floor is complete.
- Furniture for classrooms has been delivered to the building. Other furniture deliveries scheduled for next week.
- Store front and glazing installation is complete.
- Interior gypsum board 100% complete.
- Food service equipment and counters for Café are being installed.
- Plumbing fixtures and cold water dispensers are being installed
- HVAC systems and electric power systems have been completed, commissioned and are operational.
- Light systems are 85% complete.
- AV/IT Teaching equipment 75% complete.