

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, January 9, 2018

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tempore*; John McCann, Bill Harkins, Marc Grant, Tom Lennox, David Ames, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Shawn Colin; *Deputy Director of Community Development*; Andrew Nicholls, *System Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

Present from Media: Alex Kincaid, *Island Packet*

1. Call to Order

Mayor Bennett called the meeting to order at 4:00 p.m.

- 2. FOIA Compliance** - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Executive Session

Mr. Riley stated he needed an Executive Session for: (a) Land Acquisition; Discussion of negotiations incident to proposed sale, lease or purchase of property land near (i) intersection of Squire Pope Road and Gum Tree Road; and (b) Personnel Matters, (i) discussions of appointments of members related to Boards and Commissions.

At 4:05 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

4. Pledge to the Flag

5. Invocation

6. Proclamations & Commendations - None

7. Approval of Minutes

a. Town Council Meeting, December 19, 2017

Mrs. Likins moved to approve the Town Council meeting minutes from December 19, 2017. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

8. Report of Town Manager

a. Update from the Design Review Board – Jake Gartner

Jake Gartner, Chairman of the Design Review Board, addressed the members of Council regarding the items the Board has reviewed over the last six months, and reviewed a letter with the members of Council that the Board had planned to send to the Planning Commission regarding business sign face fronts throughout the Town. Mr. Ames commented about the standards of the sign face fronts and keeping with the standards set throughout. Mr. McCann asked if Mr. Gartner was referring to the new Sea Turtle Marketplace sign. Mr. Gartner said that was one of the many signs the Board felt was beyond the approved standards the Town had in place.

b. USCB Quarterly Review

Mr. Riley briefly discussed the USCB Quarterly review, stating that the project continues to move along with a target of a September opening. Pointing out that the road improvements are on the agenda to be discussed during the meeting.

c. Items of Interest

i. Town News

Mr. Riley reported that Town Hall would be closed on Monday, January 15, 2018 in recognition of Martin Luther King, Jr. as well as upcoming meetings taking place in Town Hall over the coming weeks.

ii. Noteworthy Events

Mr. Riley reported on upcoming noteworthy events taking place in the coming weeks.

9. Reports from Members of Council

a. General Reports from Council

Mr. McCann asked Mayor Bennett if there would be any upcoming conversations related to the replacement of the bridge or subsequent road work at Squire Pope Road, and if so when can Council expect to have those conversations? Mayor Bennett answered Mr. McCann's questions stating that it is still very early to begin having conversations regarding the replacement of the bridge or any subsequent road work. Mayor Bennett said that he, Mr. Riley, and other members of Town staff would be attending a LATs meeting later in the week to discuss the replacement of the bridge. He continued by stating that at the conclusion of this upcoming meeting, he has asked Mr. Riley to have Town staff prepare two plans, one for interacting with the County and the other from a planning stand point. Mr. McCann asked a second question about the Mayor's recent meeting with the Mayor of Charleston; asking if he gave Mayor Bennett any input regarding traffic, or flows of traffic. Mr. McCann said he understood that he learned a lot about the traffic coming into Charleston with the replacement of their bridge. Mayor Bennett said that he received a little information, but not anything of great detail. He said that there was a little discussion about the daily traffic counts, but nothing in depth.

Mayor Bennett asked Mr. Riley about an email that was sent from the Town's Records Administrator about the upcoming election for 2018. He asked Mr. Riley if it would be possible to have the same information displayed on the Town's website.

b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins stated that he did not have a report this week.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins stated that the Personnel Committee met January 8, 2018, and has an open position on the Board of Zoning Approvals Commission. She said the Committee reviewed applications, chose the candidates, and the interviews would begin the following week.

d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames reported that the Committee met on December 20, 2017 where they discussed policy questions that Town staff prepared for the Committee regarding workforce housing. He said that there is a workshop scheduled to discuss the policy questions on January 18, 2018, but because the January 16, 2018 Town Council meeting agenda is abbreviated, Mr. Ames made a motion to move the workshop.

Mr. Ames moved to reschedule the Town Council workshop on affordable housing on January 18, 2018 to January 16, 2018 at 2:00 p.m. in Council Chambers, and begin the Executive Session at 4:30 p.m. Mrs. Likins seconded the motion. The motion passed by a vote of 7-0.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant stated that he did not have a report this week.

f. Report of the Finance & Administrative Committee – John McCann, Chairman

Mr. McCann stated that he did not have a report this week.

10. Appearance by Citizens

Skip Hoagland. Addressed Council related to his matters with the Town, taxes, ATAX, and the HHI-Bluffton Chamber of Commerce.

11. Unfinished Business

a. Second Reading of Proposed Ordinance 2017-20

Second Reading of Proposed Ordinance 2017-26 to amend the Municipal Code of the Town of Hilton Head Island by creating Chapter 4 of Title 9, establishing regulations and requirements relating to single-use plastic bags in the Town of Hilton Head Island; and providing for severability and an effective date.

Mrs. Likins moved to approve the Second Reading of Proposed Ordinance 2017-26. Mr. Harkins seconded.

Two citizens addressed Council regarding their views about the proposed ban on single-use plastic bags. After a final discussion by Council the motion passed by a vote of 7-0.

12. New Business

a. Consideration of Recommendation - Private Dirt Road Policy Issues

Consideration of a Recommendation from Town staff that Town Council review the five key policy issues as identified by the Public Facilities Committee, and approve the five key policy decisions needed to guide the private unpaved road acquisition and paving program.

Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded. The motion passed by a vote of 7-0.

b. Consideration of a Recommendation – Roadway Improvements on Office Park Road.

Consideration of a Recommendation that Town Council amend the Town's Consolidated Municipal Budget for 2017-2018, the Capital Improvement Program Fiscal Year 2017-2018 Funding, to provide sufficient funding to contract for the immediate construction of capital roadway improvements on Office Park Road.

Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

13. Possible actions by Town Council concerning matters discussed in Executive Session.

Mrs. Likins moved to direct the Town Manager to send a nomination to Beaufort County Council for appointment of Todd Theodor to a second four-year term on the Southern Beaufort County Corridor Beautification Board, beginning March 2018 and ending February 2022. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

14. Adjournment

Mayor Bennett adjourned the meeting at 6:00 p.m.

Krista M. Wiedmeyer,
Executive Assistant/Town Clerk

Approved: 02/20/2018

David Bennett, Mayor