

**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Date: Tuesday, March 20, 2018**

**Time: 4:00 P.M.**

**Present from Town Council:** David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tempore*; John McCann, Bill Harkins, Marc Grant, Tom Lennox, David Ames, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Brian Hulbert, *Staff Attorney*; John Tuttle, *Information Technology Director*; Shawn Colin; *Deputy Director of Community Development*; Chris Blankenship, *Deputy Fire Chief – Operations*; Jennifer Ray, *Planning & Special Projects Manager*; Andrew Nicholls, *System Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

**Present from Media:** Alex Kincaid, *Island Packet*

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**1. Call to Order**

Mayor Bennett called the meeting to order at 4:02 p.m.

**2. FOIA Compliance** - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Executive Session**

Mr. Riley stated he needed an Executive Session for: (a) Land Acquisition; discussion of negotiations incident to proposed sale, lease or purchase of property land near the (i) Dillon Road area, and (b) Legal Matters; the receipt of legal advice related to pending, threatened, or potential claim related to, (i) Sea Cabin Racquet Club II HPRV v. Town of Hilton Head Island.

At 4:04 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

**4. Pledge to the Flag**

**5. Invocation**

**6. Proclamations & Commendations - None**

**7. Approval of Minutes**

**a. Town Council Meeting, March 6, 2018**

Mrs. Likins moved to approve the Town Council meeting minutes from March 6, 2018. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

**8. Report of Town Manager**

**a. 2018 RBC Heritage Update – Steve Wilmot**

Simon Fraser and Steve Wilmot with the Heritage Classic Foundation gave an update of the upcoming events related to the 2018 RBC Heritage. Mr. Wilmot showed a short video and presented the Town with a framed autographed “Cheers to 50” picture.

**b. Hilton Head Island: Our Future – Emily Sparks**

Mr. Riley stated that the Hilton Head Island: Our Future update had been made available within the packet. If there were any questions about the update, please contact Ms. Sparks who can provide further details at a later date.

## **Report of Town Manager (cont.)**

### **c. Culture and Arts Advisory Committee – Jane Joseph**

Jane Joseph, Chair of the Culture and Arts Advisory Committee, provided an update to the members of Town Council. She discussed the strategic plan, marketing, and the status of the American for the Arts project. She said that the strategic plan has been updated to include goals for the remaining fiscal year as well as the upcoming fiscal year. Ms. Joseph stated that the name of the department has been changed from the Hilton Head Island Culture and Arts Network, to the Office of Cultural Affairs. She said that this change was made to ensure that there is clarity within the local and funding communities. She said that that the State has an educational department that is similarly named, and could potentially cause some confusion. Ms. Joseph presented the logo that the Committee had been working on for the Office of Cultural Affairs. Ms. Joseph stated that the surveying has begun now, and patrons at art's events will most likely receive a survey from the Committee. Mayor Bennett asked about the cultural designation. Ms. Joseph stated that the goal shifted based on the information that was provided by the South Carolina Arts Commission in regards to the size of the district. She said that the Commission denied the Committee's request to have the entire Island designated as the cultural district. She said the Committee is reviewing an option, where a local district can be created that covers the things that the Committee wants to be sure are covered within their district. Mrs. Likins asked about the new calendar that will be on the new website, and how it will be used. Ms. Joseph stated that it will be available for this purpose.

### **d. Items of Interest**

#### **i. Town News**

#### **ii. Noteworthy Events**

Mr. Riley reported on upcoming meetings and noteworthy events taking place in the coming weeks.

## **9. Reports from Members of Council**

### **a. General Reports from Council**

Mr. Harkins reported that he had some points to share that he had been sharing at other Committee meetings over the last month or so. He asked, are we well organized today for what will be facing us tomorrow. He said that requires an objective review of the organizational chart, and asks the questions of do we have the right people, in the right place, at the right time, to do all the things that we find important, we being the Town Council. He asked that the members of Council take on the review of the organizational chart, and begin to ask the questions as outlined within. Mr. Harkins said that we need to work as a team, this includes working with the Town Manager. Mr. McCann asked who would be performing this type of study. Mr. Harkins stated that he felt that someone from the outside of the Town that is well schooled in the discipline should do such a study. Mr. Ames stated that he would be interested in understanding how they would tackle forward planning issues relative to the Vision process, and he felt that this may fit into that type of analysis. He said there would be budgetary ramifications, and this is timely that it is looked at. Mr. Lennox said that there is a demand for resources, and those resources being financial and human resources that exceeds the ongoing supply. He said that he feels the time is right, through Mr. Riley's leadership, to have some kind of analysis of skill set is going to be required going forward. Mrs. Likins said that she would be interested in seeing what Mr. Riley has done internally because of the changing needs within a department due to a project or the changing needs in the future. She said it would be nice to have a historical perspective on how this type of process has been done. Mr. Grant said that he likes the concept of reviewing the organization and how the organization will react or adjust for the future. He said, like many organizations, you have to prepare for the future. Mr. Grant said, that he agrees with looking at some of the best practices. Mayor Bennett said that he would take Mr. Harkin's comments under advisement, and speak with Mr. Riley about what the next steps forward would be.

Mr. Grant said that he would like to review the status of the RFP for the Gullah-Geechee Task Force. He asked are they in the process in hiring a consultant to assist them with the processes and issues since their formation. Mayor Bennett said that he felt there would be more discussion about that topic later in the agenda.

Mayor Bennett stated that he attended the Beaufort County Natural Resources meeting, and heard a continuation of the request by the Mitchelville Preservation Project asking for additional money to fund the project. He said that the County would like to see some additional funding beyond those of the County and the Town. The Mayor said that the County agreed to reserve subject to successfully completing the master plan process an additional \$575,000 that will be paid at a dollar for dollar basis with other grant sources.

**b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman**

Mr. Harkins stated that he did not have a report this week.

**c. Report of the Community Services Committee – Kim Likins, Chairman**

Mrs. Likins reported that the next Venue Committee meeting would be on March 30, 2018 at 9:00 a.m. She also reported that there would a special Executive Session of the Community Services Committee on April 2, 2018 at 8:30 a.m. to continue the process of reviewing candidates for Boards and Commissions.

**d. Report of the Public Planning Committee – David Ames, Chairman**

Mr. Ames stated that he did not have a report this week.

**e. Report of the Public Facilities Committee – Marc Grant, Chairman**

Mr. Grant stated that he did not have a report this week.

**f. Report of the Finance & Administrative Committee – John McCann, Chairman**

Mr. McCann stated that he did not have a report this week.

**10. Appearance by Citizens**

**Russ Whiteford**, addressed Town Council regarding the process for donating public art to the Town. Mayor Bennett asked that Mr. Whiteford provide him with all his back-up emails and documentation to review.

**Mira Scott**, addressed Town Council regarding the park name located at 80 Pope Ave. She asked that when considering the name change that the Town keep the residents of Forest Beach in mind.

**Tai Scott**, addressed Town Council regarding the matters associated with the permitting with his business and Native Gullah issues.

**Skip Hoagland**, addressed Town Council regarding his matters with the Town, taxes, ATAX, and the Chamber.

**11. Unfinished Business - None**

**12. New Business**

**a. First Reading of Proposed Ordinance 2018-01**

First Reading of Proposed Ordinance 2018-01 to amend Title 16, “The Land Management Ordinance, of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-1-107, the Official Zoning Map with respect to those certain parcels identified as Parcel 375 on Beaufort County Tax Map #4 [Property 5] and Parcel 221 on the Beaufort County Tax Map #8 [Property 6] to rezone the parcels from LC (Light Commercial) Zoning District to the IL (Light Industrial) Zoning District and providing for severability and effective date.

Mrs. Likins moved to approve. Mr. Harkins seconded. After a brief discussion with Town staff, the motion passed by a vote of 7-0.

## **New Business (cont.)**

### **b. First Reading of Proposed Ordinance 2018-02**

First Reading of Proposed Ordinance 2018-02 to amend Title 16, “The Land Management Ordinance, of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-1-107, the Official Zoning Map with respect to that certain parcel identified as Parcel 344 on Beaufort County Tax Map #4 to rezone the parcel from the LC (Light Commercial) Zoning District to the PD-1 (Planned Development Mixed-Use) Zoning District, specifically part of the Palmetto Hall Master Plan, changing the allowable uses to airfield maintenance office and storage, taxiway, community services, government uses, contractor’s office, other office uses, landscape businesses, auto rentals, taxicab services, warehouse and self-service storage; limiting the height to a maximum of 45’ over Base Flood Evaluation (BFE); limiting the density to 10,000 GFA (Gross Floor Area) per net acre and providing for severability and effective date.

Mrs. Likins moved to approve. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

### **c. First Reading of Proposed Ordinance 2018-03**

First Reading of Proposed Ordinance 2018-03 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a lease with the Island Recreation Association, Inc. for property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina, (1983)*; and providing for severability and an effective date

Mrs. Likins moved to approve. Mr. Harkins seconded. Alan Perry, with People for Parks, showed a short commercial for the Senior Center. Upon returning to the dais without further comment from Council, the motion was approved by a vote of 7-0.

### **d. Consideration of a Recommendation – Gullah-Geechee Land & Cultural Preservation Task Force Recommendations**

Consideration of a Recommendation from the Public Planning Committee that Town Council approve the recommendations as submitted by the Gullah-Geechee Land & Cultural Preservation Task Force.

Mrs. Likins moved to approve. Mr. Harkins seconded. Members of the community addressed Council in support of approving the Recommendation. After much discussion, the members of Council the motion was approved by a vote of 7-0.

## **13. Possible actions by Town Council concerning matters discussed in Executive Session.**

## **14. Adjournment**

Mayor Bennett adjourned the meeting at 6:38 p.m.

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Krista M. Wiedmeyer,  
Executive Assistant/Town Clerk

Approved: 04/03/2018

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David Bennett, Mayor