



## Town of Hilton Head Island

# Town Council

Tuesday, May 21, 2019 at 4:00 pm

Benjamin M. Racusin Council Chambers

## MEETING MINUTES

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; Marc Grant, Tom Lennox, David Ames, Tamara Becker, Glenn Stanford; *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Joshua Gruber, *Assistant Town Manager*, Charles Cousins, *Assistant to the Town Manager*; Scott Liggett, *Director of Public Projects and Facilities*; Shawn Colin, *Director of Community Development*; Brian Hulbert, *Staff Attorney*; Steven Markiw, *Deputy Finance Director*; Angie Stone, *Human Resource Director*; Chris Blankenship, *Deputy Fire Chief*; Joheida Fister, *Deputy Fire Chief*; Cindaia Ervin, *Finance Assistant*; Andrew Nichols, *Systems Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

**Present from Media:** Kathrine Kokal

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### 1. Call to Order

The Mayor called the meeting to order at 4:00 p.m.

### 2. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

### 3. Pledge to the Flag

### 4. Invocation – Reverend Bill McCutchen, Hilton Head Presbyterian Church

Reverend Bill McCutchen of the Hilton Presbyterian Church delivered the invocation.

### 5. Approval of Minutes

#### a. Town Council Meeting, May 7, 2019

Mr. Harkins moved to approve the minutes from May 7, 2019. Mr. Grant seconded. The motion was approved by a vote of 7-0.

#### b. Town Council Budget Workshop, May 14, 2019

Mr. Harkins moved to approve the minutes from May 14, 2019. Mr. Grant seconded. The motion was approved by a vote of 7-0.

### 6. Report of the Town Manager

#### a. Items of Interest

Mr. Riley announced that there would be a Public Meeting held on June 4, 2019 at 5:00 p.m. to discuss the fiscal year 2020 budget. He also reviewed the Items of Interest, including Town news, upcoming Town meetings, and noteworthy events taking place throughout the Island over the coming weeks.

## **7. Reports from Members of Council**

### **a. General Reports from Council**

Mr. Harkins reported that he had the opportunity of filling in for the Mayor at the Mayor's Youth Awards. He said the event was a great success and thanked all the participants and members of staff who made all the arrangements for the event.

### **b. Report of the Intergovernmental Committee – Bill Harkins**

Mr. Harkins stated that he did not have a report.

### **c. Report of the Community Services & Public Safety Committee – Marc Grant**

Mr. Grant reported that on Monday, May 20, 2019, the Committee met where they reviewed and interviewed applicants for open Boards and Commissions positions. He said that they have some recommendations for the members of Council to consider during Executive Session and hopefully approve later in the meeting.

### **d. Report of the Public Planning Committee – David Ames**

Mr. Ames stated that he did not have a report.

### **e. Report of the Finance & Administrative Committee – Tom Lennox**

Mr. Lennox reported that the Committee met earlier in the day where they discussed changes to the review template and process for the Town Manager. He stated that the Committee finalized the changes for both, and the updated templated would be out by the next day.

## **8. Appearance by Citizens**

**Skip Hoagland:** Addressed the members of Town Council on matters related to the Town and Chamber.

**George Paletta:** Addressed the members of Town Council of matters related to Cordillo Courts.

## **9. Consent Agenda – NONE**

## **10. Proclamations/Commendations - NONE**

## **11. Unfinished Business**

### **a. Second Reading of Proposed Ordinance 2019-05 – Animal Control Ordinance**

Second Reading of Proposed Ordinance 2019-05 amending Chapter 1 of Title 17 of the Municipal Code of the Town of Hilton Head Island, South Carolina, adopted by reference of the Beaufort County Ordinance Chapter 14, Article II Animal Control; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Sanford seconded. With discussion from both the general public and members of Town Council the motion was approved by a vote of 6-0-1. Mrs. Becker abstained.

### **b. Second Reading of Proposed Ordinance 2019-09 – Shore Beach Services, Inc. Franchise & Services Agreement Renewal**

Second Reading of Proposed Ordinance 2019-09 granting a renewal term of five years to Shore Beach Services, Inc. for a Non-Exclusive Franchise for the purpose of conducting certain commercial activities within specified public beach areas on Hilton Head Island; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Grant seconded. With no discussion, the motion was approved by a vote of 7-0.

## **12. New Business**

### **a. First Reading of Proposed Ordinance 2019-14 – Shipyard Re-Zoning**

First Reading of Proposed Ordinance 2019-14 to amend Title 16, “the Land Management Ordinance,” of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-1-107, the Official Zoning Map and the Shipyard Plantation Master Plan with respect to certain 2.78 and 2.77 Acre Parcels located at 10 Shipyard Drive, identified as Parcels 343 and 394 and Beaufort County Tax Map 15, within the Shipyard Plantation Master Plan under the PD-1 (Planned Development Mixed Use) District, to change the existing uses for both Parcels to Community Services, Parks and Open Space with Density of 4,000 GFA for Parcel 343 and 10,000 GFA for Parcel 394, and to reduce the maximum building height allowed from 75 feet to 45 feet; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Grant seconded. With no discussion, the motion was approved by a vote of 7-0.

## **13. Executive Session**

Mr. Riley stated that an Executive Session was needed to review the following matters; (a) Land Acquisition, discussion of negotiations incident to the proposed contractual arrangements, sale or purchase of property in (i) the Beach City Road area, and (ii) the Marshland Road area; (b) Contractual Matters, discussions of negotiations incident to proposed contractual arrangements regarding law enforcement services; and (c) Personnel Matters, discussions of appointments of members related to Boards and Commissions.

At 4:30 p.m. Mr. Harkins moved to go into Executive Session for the items mention by the Town Manager. Mrs. Becker seconded. The motion as approved by a vote of 7-0.

Town Council returned from Executive Session at 5:06 p.m.

## **14. Possible actions by Town Council concerning matters discussed in Executive Session**

### **a. Possible actions related to appointments of members to Boards and Commissions**

Mr. Grant moved to appoint Mark O’Neil and Palmer Simmons to the Planning Commission as At-Large members to replace Alex Brown and Judd Carstens, with terms to begin July 1, 2019 and ending June 30, 2022, and Anna Ponder to the Board of Zoning Appeals as an At-Large member to replace David Fingerhut, with a term to begin July 1, 2019 and ending June 30, 2022.

Mr. Grant further moved to re-designate Patsy Brison as an Attorney member of the Board and Zoning Appeals. Mr. Harkins seconded. With little discussion, the motion passed with a vote of 7-0.

## **15. Adjournment**

At 5:08, Mr. Harkins moved to adjourn. Mr. Grant seconded. The motion was approved by a vote of 7-0

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Krista Wiedmeyer, Town Clerk

Approved: June 4, 2019

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John J. McCann, Mayor