

**TOWN OF HILTON HEAD ISLAND  
TOWN COUNCIL MEETING**

**Date:** Tuesday, May 7, 2019

**Time:** 4:00 p.m.

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; Marc Grant, Tom Lennox, David Ames, Tamara Becker, *Council Members*

**Absent from Town Council:** Glenn Stanford, *Council Member*

**Present from Town Staff:** Steve Riley, *Town Manager*; Joshua Gruber, *Assistant Town Manager*, Charles Cousins, *Assistant to the Town Manager*; Scott Liggett, *Director of Public Projects and Facilities*; Shawn Colin, *Director of Community Development*; Brian Hulbert, *Staff Attorney*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Steven Markiw, *Deputy Finance Director*; Cindaia Ervin, *Finance Assistant*; Melissa Cope, *Systems Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

**Present from Media:** Katherine Kokal, *Island Packet*

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**1. Call to Order**

Mayor McCann called the meeting to order at 4:00 p.m.

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Pledge of the Flag**

**4. Invocation – Father Greg Kronz of St. Luke’s Church**

Father Greg Kronz of St. Luke’s Church delivered the invocation.

**5. Approval of the Minutes**

**a. Town Council Meeting, April 23, 2019**

Mr. Harkins moved to approve the minutes from April 23, 2019. Mr. Grant seconded, the motion was approved by a vote of 6-0.

**b. Town Council Special Meeting, April 25, 2019**

Mr. Harkins moved to approve the minutes from April 25, 2019. Mr. Grant seconded, the motion was approved by a vote of 6-0.

**6. Report of the Town Manager**

**a. U.S. 278 Gateway Corridor Committee Update, David Johnson, Chairman**

David Johnson, Chairman, gave an overview of the happenings from the Committee since their first meeting on February 14<sup>th</sup>. He explained that the Committee has been meeting on a regular basis and was able to submit bridge alternatives to the SCDOT. Mr. Johnson noted that of the suggested alternatives submitted, it looked as though they may have chosen one of the Committees. He closed by stating that the Committee will continue to meet regularly and is hoping to further community communications.

## **6. Report of the Town Manager (cont.)**

### **b. Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association**

Mayor McCann presented John Troyer, Finance Director and Steven Markiw, Deputy Finance Director with this year's Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This was the 30<sup>th</sup> year in a row for the Town to receive this achievement.

### **c. Items of Interest**

Mr. Riley reviewed the Items of Interest, including Town news, upcoming Town meetings, and noteworthy events taking place throughout the Island over the coming weeks.

## **7. Reports From the Members of Council**

### **a. General Reports from Council**

Mayor McCann reported that he had the opportunity to meet with representatives of the Christian Academy rezoning application. He noted that they indicated a number of proposed changes to the Development Request based on comments and feedback from Town Council and members of the public. The Mayor said that he suggested that they take the revised proposal to the Planning Commission meeting on May 15<sup>th</sup> and without any unforeseen circumstances, this matter could be back to Town Council on May 21<sup>st</sup>.

### **b. Intergovernmental & Public Safety Committee – Bill Harkins**

Mr. Harkins stated that he had two questions that he did not expect to be answered at this meeting, but was looking for direction. The first having to do with the Complete Streets discussion and the second having to do with the Workforce Housing discussion. He said that he has been asked by several of his constituents when discussions may take place on these two topics.

### **c. Community Services and Public Safety Committee– Marc Grant**

Mr. Grant stated that the Committee met on April 29<sup>th</sup> where they reviewed applications and interviewed applicants for open boards and commissions roles. He said during Executive Session, Town Council would review the Committee's recommendation to fill some of the open roles.

### **d. Public Planning Committee – David Ames**

Mr. Ames stated that he did not have a report.

### **e. Finance & Administrative Committee – Tom Lennox**

Mr. Lennox stated that the Committee met earlier in the day, where they discussed two items. The first was related to the review of the Town Manager and the second was a presentation from the Executive Director of the County EDC, John O'Toole.

## **8. Appearance by Citizens**

**Skip Hoagland:** Mr. Hoagland appeared before Council to discuss matters related to Town business and the Chamber.

**Pamela Martin-Ovens:** Ms. Martin-Ovens appeared before Council to discuss matters related to the Christian Academy rezoning matter.

## **9. Consent Agenda – NONE**

## **10. Proclamations/Commendations - NONE**

## **11. Unfinished Business**

### **a. Revised First Reading of Proposed Ordinance 2019-05 – Animal Control Ordinance**

Revised First Reading of Proposed Ordinance 2019-05 amending Chapter 1 of Title 17 of the Municipal Code of the Town of Hilton Head Island, South Carolina, adopted by reference of the Beaufort County Ordinance Chapter 14, Article II Animal Control; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Ames seconded. Ms. Trice with Beaufort County addressed the members of Council, explaining the different changes and why the changes were made. With some discussion had between the representatives from the County and the members of Council, the motion passed by a vote of 5-0-1, with Ms. Becker abstaining.

## **12. New Business**

### **a. First Reading of Proposed Ordinance 2019-09 – Shore Beach Services, Inc. Franchise & Services Agreement Renewal**

First Reading of Proposed Ordinance 2019-09 granting a renewal term of five years to Shore Beach Services, Inc. for a Non-Exclusive Franchise for the purpose of conducting certain commercial activities within specified public beach areas on Hilton Head Island; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Grant seconded. With some discussion from both the members of Council and the public at large, the motion was approved by a vote of 6-0.

### **b. First Reading of Proposed Ordinance 2019-15 – Fiscal Year 2020 Budget**

First Reading of Proposed Ordinance 2019-15 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2020; to establish a Property Tax Levy; to establish Funds; to establish a policy for Acquisition of Rights of Way and Easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Grant seconded. John Troyer, Finance Director, gave a brief overview of the budget, highlighting the high level items. With some discussion from both the members of Council and the public at large, the motion was approved by a vote of 6-0.

### **c. Consideration of a Recommendation – Hilton Head Island-Bluffton Chamber of Commerce DMO Agreement with the Town**

Consideration of a Recommendation from the Finance and Administrative Committee to the Town Council of Hilton Head Island, South Carolina, regarding the Chamber of Commerce Visitor and Convention Bureau (VCB) as the Town's Designated Marketing Organization for the State Accommodations Tax Purposes.

Mr. Harkins moved to approve. Mr. Grant seconded. With some public comments as well as discussion from the members of Council, the motion passed by a vote of 6-0.

## **13. Executive Session**

Mr. Riley stated that an Executive Session was needed to review the following matters; (a) Land Acquisition, discussion of negotiations incident to the proposed contractual arrangements, sale or purchase of property in the Beach City Road area and (b) Personnel Matters, discussion of appointments of members related to Boards and Commissions.

At 4:50 p.m. Mr. Harkins moved to go into Executive Session for the items mentioned by the Town Manager. Mrs. Becker seconded. The motion was approved by a vote of 6-0.

Town Council returned from Executive Session at 5:27 p.m.

**14. Possible actions by Town Council concerning matters discussed in Executive Session**

- a. Possible actions regarding discussions of appointments of members related to Boards and Commissions.

Mr. Grant moved to make the following appointment to Town Boards and Commissions:

Alan Perry to the Planning Commission as an At-Large member to complete the unexpired term of Glenn Stanford, ending June 30, 2020;

David McAlister to the Design Review Board as a Landscape Architect member to complete the unexpired term of Ron Hoffman, ending June 30, 2020; and

John Moleski to the Design Review Board as an At-Large member for a term beginning July 1, 2019 and ending June 30, 2022.

Mr. Harkins seconded. The motion for the appointments was approved by a vote of 6-0.

**15. Adjournment**

At 5:30 Mr. Harkins moved to adjourn. Mr. Grant seconded. The motion to adjourn was approved by a vote of 6-0.

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Krista Wiedmeyer, Town Clerk

Approved: May 21, 2019

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John J. McCann, Mayor