



Town of Hilton Head Island  
**TOWN COUNCIL**  
Tuesday, November 17, 2020 at 4:00 p.m.  
**MEETING MINUTES**

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Marc Grant, Tom Lennox, Glenn Stanford, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Shawn Colin, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; John Troyer, *Finance Director*; Jennifer Ray, *Deputy Director of Community Development*; Teri Lewis, *Deputy Director of Community Development*; Krista Wiedmeyer, *Exec. Assist/Town Clerk*

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**1. Call to Order**

Mayor McCann called the meeting to order at 4:00 p.m.

**2. FOIA Compliance:** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Pledge to the Flag**

**4. Invocation – Reverend Edward B. Alston, Queen Chapel AME Church**

Reverend Alston from Queen Chapel AME Church delivered the invocation.

**5. Approval of Agenda**

Mr. Harkins moved to approve the agenda. Mr. Stanford seconded. By way of roll call, the agenda was approved by a vote of 7-0.

**6. Approval of Minutes**

- a. **Parking Master Plan Workshop – October 27, 2020**
- b. **Regular Meeting – November 4, 2020**

Mr. Harkins moved to approve the minutes noted on the agenda. Mr. Stanford seconded. By way of roll call, the minutes were approved by a vote of 7-0.

**7. Report of the Town Manager**

- a. **Consideration of Closing the Town’s Administrative Offices, Thursday, December 24, 2020, in Observance of the Christmas Holiday**

Mr. Harkins moved to approve closing the Town’s Administrative Offices, Thursday, December 24, 2020. Mr. Stanford seconded. The motion was approved by a vote of 7-0.

- b. **Items of Interest**

Mr. Riley reviewed the Items of Interest and upcoming scheduled virtual meetings.

## **8. Reports from Members of Council**

### **a. General Reports from Council**

Mayor McCann thanked Mr. Grant for his service to the community. He noted his admiration for Mr. Grant's dedication, noting he appreciated his friendship. Mayor McCann discussed a recent meeting he and Mr. Gruber had with Beaufort County concerning the Law Enforcement Fee. He noted that the most recent meeting did not go as he had hoped, and that he felt going to court was going to be the only way of resolving the issue.

Mrs. Becker thanked Mr. Grant for his service on Council. She also reported on the recent issues concerning the Sandalwood Terrace Apartments and the discussion had during the recent Intergovernmental Committee meeting. Mrs. Becker also thanked Fire Rescue and everyone who assisted to save her house. She thanked members of staff who have been giving guidance and advice for moving forward. Mrs. Becker closed by telling everyone to make sure they have a plan!

Mr. Lennox thanked Mr. Grant, calling him his mentor throughout the years they have been on Council together. He also reported that he met with the Executive Director of the Sandbox who took him on a tour of the new building and museum.

Mr. Grant thanked the citizens of Ward One, his wife, family, parents, and the Native Island Community. He thanked his fellow Council members and Town staff too. He closed by stating that Mr. Brown will be a good Council member for the Town.

### **b. Report of the Intergovernmental Committee – Bill Harkins**

Mr. Harkins echoed the Mayor's sentiments with regard to Mr. Grant. He said he had enjoyed working closely with him while on Council. Mr. Harkins reported that the Committee met on November 9, 2020, where they discussed the recent events surrounding the Sandalwood Terrace Apartments. He thanked the Beaufort County Housing Authority for participating in the meeting and giving a presentation to the Committee. Mr. Harkins said he looked forward to continued conversations with the Housing Authority and to resolving many of the issues.

### **c. Report of the Community Services & Public Safety Committee – Marc Grant**

Mr. Grant stated that he did not have a report.

### **d. Report of the Public Planning Committee – David Ames**

Mr. Ames stated that he did not have a report, but that he wanted to make his own personal comments to Mr. Grant. He said Mr. Grant had taught him how and why a Council can work. He went on to say, that Mr. Grant has seen the world through a different lens, which gave him insight and the opportunity to learn. Mr. Ames thanked Mr. Grant for what he had taught him.

### **e. Report of the Finance & Administrative Committee – Tom Lennox**

Mr. Lennox reported that the Committee met earlier in the day where they received an updated on the last four months of revenues and expenses. He said some of the trends were not so favorable, but there were more trends that were favorable. Mr. Lennox said they are cautiously optimistic about the rest of the year.

**9. Proclamations/Commendations – NONE**

**10. Appearance by Citizens**

Skip Hoagland: Addressed the members of Town Council on matters concerning the Town and the Chamber of Commerce.

**11. Unfinished Business**

**a. Second Reading of Proposed Ordinance 2020-29 – Dirt Road Paving Zoning Amendments**

Second Reading of Proposed Ordinance 2020-29 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance (LMO), Chapters 3 and 5. These Amendments, commonly referred to as *Dirt Road Paving LMO Amendments* as noticed in the Island Packet on September 13, 2020, include changes that create greater flexibility for properties that are located along a road paving program. These changes are as described in “Exhibit A” to this ordinance, and providing for severability and an effective date.

Mr. Grant moved to approve. Mr. Stanford seconded. With no discussion, the motion was approved by a vote of 7-0.

**b. Second Reading of Proposed Ordinance 2020-31 – Stormwater System Refunding Revenue Bonds**

Second Reading of Proposed Ordinance 2020-31 providing for the issuance and sale of not exceeding \$6,000,000 in aggregate principal amount of the Town of Hilton Head Island, South Carolina, Stormwater System Refunding Revenue Bonds, Series 2021, for the purpose of refinancing all or a portion of the Outstanding \$13,810,000 original principal amount of the Town of Hilton Head Island, South Carolina Stormwater System Refunding Revenue Bond, Series 2010, delegating the authority to the Town Manager to determine certain matters with respect to the Series 2021 Bonds; prescribing the form and details of such Bonds; other matters relating thereto; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion, the motion was approved by a vote of 7-0.

**c. Consideration of the Independent Engineering Review of the U.S. 278 Gateway Corridor Project**

Mr. Harkins moved to approve. Mr. Grant seconded. Town Council discussed this matter at great length. Council as a whole agreeing that there needs to be more Town involvement with this process as well as continued transparency. Members of Council discussed the selection of members for the Oversight Committee as well as the function of this group. Mr. Gruber explained the changes that were made in the agreement with County as a result of the last Town Council meeting. He also pointed out all of the attachments included with the agreement, including the scope of work. With no further discussion, the motion was approved by a vote of 6-1, Mr. Ames opposing.

## **12. New Business**

### **a. First Reading of Proposed Ordinance 2020-32 - Coastal Discovery Museum Sub-Lease**

First Reading of Proposed Ordinance 2020-32 authorizing the execution of a Sublease with the Coastal Discovery Museum, related to the Lease of Real Property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20, Code of the Town of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion, the motion was approved by a vote of 7-0.

### **b. First Reading of Proposed Ordinance 2020-33 - Special Event Requirements**

First Reading of Proposed Ordinance 2020-33 to amend the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Chapter 12 of Title 17, to reduce the threshold requirement for events requiring a Special Event Permit from five hundred (500) attendees to two hundred fifty (250) attendees; and adding a requirement that Special Event applicants include a public health plan as part of the application process; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion, the motion was approved by a vote of 7-0.

### **c. Consideration of a Recommendation – Summit Drive Re-Alignment for Hilton Head Island Convenience Center Operations**

Consideration of a Recommendation to Town Council to insert the Realignment of Summit Drive as an immediate priority into the fiscal year 2021 Capital Improvement Program, a subsequent budget amendment, and to coordinate and partner with Beaufort County on Construction and real estate transfers.

Mr. Harkins moved to approve. Mr. Stanford seconded. With limited discussion, confirming the re-alignment was related to the convenience center, not to the ArborNature transfer station, the motion was approved by a vote of 7-0.

### **d. Consideration of a Recommendation – Accessible Covered Overlook at Islanders' Beach Park**

Consideration of a Recommendation to Town Council to insert as a new priority, the proposed covered overlook project at Islanders' Beach Park into the fiscal year 2021 Capital Improvements Program.

Mr. Harkins moved to approve. Mrs. Becher seconded. Mrs. Becker thanked Council and Town staff for their support with this item. With no further discussion, the motion was approved by a vote of 7-0.

**12. New Business (cont.)**

**e. Consideration of a Recommendation – Palmetto Bay Business Park Proposals**

Consideration of a Recommendation to Town Council authorizing release of a RFP for solicitation of a developer to purchase Town-owned property in the Palmetto Bay Road area to be utilized in a manner consistent with the Town’s adopted Comprehensive Plan, initial acquisition goals, and related Declaration of Covenants and Restrictions.

Mr. Stanford moved to approve. Mr. Grant seconded. Town Council discussed this matter at great length. Discussing their support as well as reservations for this project to move ahead. With no further discussion, the motion was approved by a vote of 6-0. NOTE: Mr. Harkins recused himself from the discussion and action on this item.

**f. Discussion and Consideration of the Agreement for the Interim Town Manager Between the Town of Hilton Head Island, South Carolina and Joshua A. Gruber**

Mr. Harkins moved to approve, adding the following language to the agreement; *“upon conclusion of the Town Manager search, Mr. Gruber will return to his role as the Deputy Town Manager working at the pleasure of the new Town Manager.”* Mr. Stanford seconded. With little discussion, the motion was approved by a vote of 7-0.

**13. Executive Session**

**14. Possible Actions by Town Council Concerning Matters Discussed in Executive Session**

**15. Adjournment**

By unanimous vote, the meeting adjourned at 4:57 p.m.

**Approved: December 15, 2020**

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Krista M. Wiedmeyer, Town Clerk

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John J. McCann, Mayor