



Town of Hilton Head Island
Planning Commission Meeting
May 5, 2021 at 9:00 a.m. Virtual Meeting
MEETING MINUTES

Present from the Commission: Chairman Peter Kristian, Vice Chairman Lavon Stevens, Alan Perry, Stephen Alfred, Michael Scanlon, John Campbell, Todd Theodore, Leslie McGowan, Mark O'Neil

Absent from the Commission: None

Present from Town Council: Tamara Becker, Bill Harkins

Present from Town Staff: Jennifer Ray, Interim Community Development Director; Teri Lewis, Deputy Community Development Director; Angie Stone, Assistant Town Manager; Anne Cyran, Senior Planner; Joheida Fister, Deputy Fire Chief - Administration/Fire Marshal; Becky Neugent, E911 Communications Manager; Teresa Haley, Senior Administrative Assistant; Vicki Pfannenschmidt, Temporary Administrative Assistant

1. Call to Order

Chairman Kristian called the meeting to order at 9:00 a.m.

2. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Roll Call – See as noted above.

4. Approval of Agenda

Chairman Kristian asked for a motion to approve the agenda. Commissioner Alfred moved to approve. Commissioner Scanlon seconded. By show of hands, the motion passed with a vote of 9-0-0.

5. Approval of Minutes

a. Special Meeting of April 21, 2021

Chairman Kristian asked for a motion to approve the minutes of the April 21, 2021 special meeting. Vice Chairman Stevens moved to approve. Commissioner O'Neil seconded. By show of hands, the motion passed with a vote of 8-0-1. (Commissioner McGowan verbally abstained as she was not present at the subject meeting.)

6. Appearance by Citizens

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall portal. There were no comments submitted on the portal for this meeting. Citizens were also provided the option to sign up for public comment participation by phone during the meeting. There were no requests to participate by phone.

7. Unfinished Business - None

8. New Business

- a. **STDV-000815-2021** – Request from Hilton Head Island Fire Rescue to name an access easement off Dillon Road as Racerunner Common to reduce confusion and ensure prompt emergency response. *Presented by Fire Rescue Staff*

Chairman Kristian introduced Joheida Fister and Becky Neugent and asked who would be conducting the presentation. Ms. Neugent stated she would present the agenda item.

Ms. Neugent explained that Hilton Head Island Fire Rescue proposes to name an access easement off Dillon Road as Racerunner Common. The access easement serves one home, which is addressed as 139 Dillon Road. She stated if the proposed street name is approved, only one addressing change will be required and the home at 139 Dillon Road will receive a new address off Racerunner Common. Ms. Neugent added naming the access easement would reduce confusion of addresses in the area and ensure prompt emergency response.

Chairman Kristian explained that the Planning Commission has final word on street names and invited Commissioners to ask questions. Mr. Scanlon asked how the name was determined. Ms. Neugent stated that input was solicited for the name. She said the proposed street name Racerunner Common was submitted and selected because the Racerunner is a species of lizard native to Hilton Head Island.

At the conclusion of discussion, Commissioner McGowan moved to approve the application to name an existing access easement Racerunner Common. Commissioner Alfred seconded. By way of roll call, the motion passed by a vote of 9-0-0.

9. Commission Business - None

10. Chairman's Report - None

11. Committee Reports

Vice Chairman Stevens stated the Gullah Geechee Land and Cultural preservation Task Force met on May 3, 2021 and received an update regarding the Fire Hydrant Expansion Program by Fire Chief Brad Tadlock and HHPSD General Manager Pete Nardi and a Genealogy Clinic Presentation from Barbara Cantenaci and Linda Piekut from the Heritage Library.

Commissioner McGowan reported the LMO Committee met on April 13, 2021 and as a result of the meeting they recommended that Town Council and the Public Planning Committee consider creating a task force to address the Design Review Board concerns regarding building height limits and setback and buffer standards along with a recommendation that Town Staff draft recommendations for the Committee's review to address the third recommendation in the DRB letter which is: consider adding to the LMO and Design Guide a mandatory interior landscaped buffer.

12. Staff Report

Anne Cyran reported that at the May 19 scheduled meeting, the Commission will review the updated Hazard Mitigation Plan which is part of the Comprehensive Plan.

13. Adjournment

The meeting was adjourned at 9:18 a.m.

Submitted by: Vicki Pfannenschmidt, Secretary

Approved: May 19, 2021