



Town of Hilton Head Island
Planning Commission Meeting
August 4, 2021 at 9:00 a.m.
Benjamin M. Racusin Council Chambers
MEETING MINUTES

Present from the Commission: Chairman Michael Scanlon, Vice Chairman Alan Perry, Stephen Alfred, John Campbell, Henry Rick D'Arienzo, Tom Henz, Bruce Siebold, Jim Collett

Absent from the Commission: Mark O'Neil (Excused)

Present from Town Council: None

Present from Town Staff: Teri Lewis, Deputy Community Development Director; Diane Busch, Staff Attorney/Prosecutor; Anne Cyran, Senior Planner; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Scanlon called the meeting to order at 9:00 a.m.

2. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Swearing in Ceremony of Reappointed Commissioner Michael Scanlon and New Planning Commissioners Bruce Siebold, Rick D'Arienzo, Jim Collett and Tom Henz

Diane Busch administered the oath of office to Commission Chairman Michael Scanlon and Commissioners Bruce Siebold, Rick D'Arienzo, Jim Collett and Tom Henz.

4. Approval of Agenda

Chairman Scanlon asked for a motion to approve the agenda. Vice Chairman Perry moved to approve. Commissioner Campbell seconded. By show of hands, the motion passed with a vote of 8-0-0.

5. Approval of Minutes

a. Meeting of June 16, 2021

Chairman Scanlon asked for a motion to approve the minutes of the June 16 regular meeting. Commissioner Alfred moved to approve. Vice Chairman Perry seconded. By show of hands, the motion passed with a vote of 4-0-4. Commissioners Collett, D'Arienzo, Henz, and Siebold abstained as they were not present at the subject meeting.

6. Appearance by Citizens on Items Unrelated to Today's Agenda

None.

7. Unfinished Business – None

8. New Business – None

9. Commission Business

a. Committee Assignments

Chairman Scanlon referenced the committee assignments included in the agenda packet and thanked all Commission members serving on the committees, including those who volunteered to serve as chairs and vice chairs.

10. Chairman's Report

Chairman Scanlon welcomed the new members of the Commission and stated there would be a continuing education session following the meeting. He explained the session would fulfill half of the three hours required of Commission members annually.

11. Committee Reports - None

12. Staff Report

a. Quarterly Report – *Presented by Anne Cyran*

Ms. Cyran explained the quarterly report process and reviewed the report included in the agenda packet.

13. Adjournment

The meeting was adjourned at 9:10 a.m.

Submitted by: Vicki Pfannenschmidt, Secretary

Approved: September 15, 2021