



# Town of Hilton Head Island TOWN COUNCIL Tuesday, October 19, 2021, 3:00 p.m. MEETING MINUTES

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Town Council Members*

**Present from Town Staff:** Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Shawn Colin, *Advisor to the Town Manager*; Angie Stone, *Assistant Town Manager*; Chris Yates, *Interim-Director of Community Development*; Jeff Buckalew, *Interim-Director of Infrastructure Services*; Jennifer Ray, *Capital Projects Manager*; Jayme Lopko, *Senior Planner*; Krista Wiedmeyer, *Town Clerk*

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## 1. Call to Order

Mayor McCann called the meeting to order at 3:00 p.m.

## 2. FOIA Compliance

Ms. Wiedmeyer confirmed compliance with the South Carolina Freedom of Information Act.

## 3. Roll Call

Attendance was confirmed by way of roll call.

## 4. Pledge to the Flag

## 5. Invocation – Father Chris Gardner – Anglican Church of the Redeemer

Father Gardner delivered the invocation.

## 6. Approval of the Agenda

Mr. Harkins moved to approve. Mr. Stanford seconded. The motion carried 7-0.

## 7. Approval of the Minutes

### a. October 5, 2021

Mr. Harkins moved to approve. Mr. Stanford Seconded. The motion carried 7-0.

## 8. Report of the Town Manager

### a. Items of Interest

Mr. Orlando reviewed the information for the upcoming Town Council Strategic Plan Workshop.

### b. Quarterly Update on the Capital Improvement Program - Jennifer Ray, Capital Projects Manager

Ms. Ray reviewed high level information concerning the Capital Improvement Program. She noted that these updates will be given to Town Council on a quarterly basis. She said this is to provide transparency as the projects are pulled together. Ms. Ray reviewed the proposed schedule and also reviewed how to find the dashboard on the website and gave an example of how to use it. She reviewed the status report and scope options on the dashboard. Showing how to drill down and how to submit the information. Mr. Orlando noted and echoed that this is a well-planned and transparent program. Noting that the projects will be updated along the way.

- c. Quarterly Update of the Gullah-Geechee Land & Cultural Preservation Project Workplan - Chris Yates, Interim Director of Community Development

Mr. Yates made a presentation to the Mayor and Town Council, giving an update and status on the top 16 priorities on the Workplan. He gave a high-level update on each of the items, noting proposed completion dates as necessary. Mr. Yates stated that the projects are being advanced, and staff is working diligently to move ahead as quickly as possible.

- d. Status Update on the Relocation of Manufactured Homes from the Rollers Trailer Park - Jayme Lopko, Senior Planner

Ms. Lopko provided an overview to the Mayor and Town Council on the neighborhood on Marshland Road, known as Rollers Trailer Park. She confirmed that the rezoning application has been withdrawn and that the property owner does not want to continue to lease the land for the manufactured homes. Ms. Lopko reviewed a meeting that was had with the neighborhood to explain what the financial implications would be to have to relocate the homes. She said that staff is working to do the research and make recommendations for this situation. A brief discussion was had by the members of Town Council.

- e. Presentation on the Regional Housing Trust Fund - Eric Greenway, Beaufort County Administrator

Mr. Greenway made a presentation to the Mayor and Town Council on the Regional Housing Trust Fund Implementation. He said that he is currently making presentations to all the regional jurisdictions. Mr. Greenway reviewed the purpose of the study and what the recommendations are from the study. He reviewed the action plan timeline and discussed what will happen during this scheduled time. Mr. Greenway reviewed the funding matrix starting with year 1 funding all the way to year 10. Mr. Greenway answered the various questions posed to him by the Mayor and Town Council.

## **9. Reports of the Members of the Council**

- a. General Reports from Town Council

Mayor McCann noted that each member of Town Council, per the Town's Code has 10 minutes to address their fellow members on any one item.

Mrs. Becker said that he had the opportunity to present the Latin Heritage Month proclamation at the Latin Music Festival.

Mr. Brown asked when he could expect to see some information on diversity training for Town Council.

- b. Report of the Lowcountry Area Transportation Study – Councilman Stanford

Mr. Stanford did not have a report.

- c. Report of the Lowcountry Council of Governments – Councilwoman Becker

Mrs. Becker did not have a report.

- d. Report of the South Carolina Floodwater Commission – Councilman Brown

Mr. Brown did not have a report.

- e. Report of the Southern Lowcountry Regional Board – Councilman Lennox

Mr. Lennox did not have a report.

- f. Report of the Beaufort County Airports Board – Councilman Ames

Mr. Ames did not have a report.

**g. Report of the Community Services & Public Safety Committee – Councilman Harkins**

Mr. Harkins reported that the Committee would be discussing the Islanders Beach Park as well as discussing the acquisition of Main Street.

**h. Report of the Public Planning Committee – Councilman Ames**

Mr. Ames reported that the Committee recently received an update from the Consultant for the Short-Term Rental Ordinance. He said at the next meeting the Committee will discuss the Beach Parking Master Plan.

**i. Report of the Finance & Administrative Committee – Councilman Lennox**

Mr. Lennox reported that the Committee heard an update on the Master Plan for the Mitchelville Project from Ahmad Ward. He said the Committee also received the monthly financial update from Mr. Troyer.

**10. Appearance by Citizens - NONE**

**11. New Business**

**a. Consideration of a Resolution – Main Street Right of Way Acquisition**

Consideration of a Resolution of the Town of Hilton Head Island, South Carolina Authorizing the Dedication and Acquisition of Main Street from Whooping Crane Way to Wilborn Road, Central Avenue, Museum Street, Merchant Street and a Portion of Meeting Street by the Town.

Mr. Buckalew made a presentation to the Mayor and Town Council on the acquisition of the Main Street Right of Way. Prior to taking questions from Town Council, Mayor McCann allowed citizens to comment on this matter.

Peter Kristian, Joel Greene, Judy Bluestone, Pamela June, and Heather Rath: addressed the Mayor and Town Council on the acquisition of Main Street.

Mayor McCann opened the discussion up to the members of Town Council.

Mr. Harkins moved to amend the resolution to remove the words “a portion of” before the words “Meeting Street” in the second “Whereas” clause and in Paragraph “B” of the body of the resolution, to include the clearing of any title issues. Mr. Lennox seconded. With a brief discussion, the motion carried 7-0.

**12. Executive Session**

- a.** Discussion of appointments to Boards & Commissions [pursuant to S.C. Freedom of Information Act § 30-4-70(a)(1)].
- b.** Discussion of negotiations to the proposed sale or purchase of property in the areas of (i) William Hilton Parkway and Plaza Drive; (ii) Mitchelville Road; (iii) Bradley Circle; (iv) The Shoppes the Parkway; and (v) Marshland Road [pursuant to S.C. Freedom of Information Act § 30-4-70(a)(2)].

At 5:01 p.m. Mr. Harkins moved to enter Executive Session. Mr. Stanford seconded. The motion carried 7-0.

**13. Possible actions by Town Council concerning matters discussed in Executive Session**

At 6:15 p.m., Town Council returned from Executive Session.

Mr. Harkins moved to appoint Michael Manesiotis to fill the vacant seat on the Parks and Recreation Commission to complete the term ending June 30, 2024. Mr. Stanford seconded. The motion carried 7-0.

**14. Adjournment**

By unanimous vote, the meeting adjourned at 6:17 p.m.

**Approved: November 16, 2021**

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Krista M. Wiedmeyer, Town Clerk

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John J. McCann, Mayor