



Town of Hilton Head Island TOWN COUNCIL Tuesday, December 7, 2021, 3:00 p.m. MEETING MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Town Council Members*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Shawn Colin, *Advisor to the Town Manager*; Chris Yates, *Interim-Director of Community Development*; Jeff Buckalew, *Interim-Director of Infrastructure Services*; Shari Mendrick, *Floodplain Administrator*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 3:00 p.m.

2. FOIA Compliance

Ms. Wiedmeyer confirmed compliance with the South Carolina Freedom of Information Act.

3. Roll Call

Attendance was confirmed by way of roll call.

4. Pledge to the Flag

5. Invocation – Pastor June Wilkins, Christ Lutheran Church

Pastor Wilkins delivered the invocation.

6. Approval of the Agenda

Mr. Stanford moved to approve. Mr. Ames seconded. The motion carried 6-0, Mr. Harkins was not present at the time of the vote.

7. Approval of the Minutes

a. Town Council Regular Meeting – November 16, 2021

Mr. Ames moved to approve the minutes for November 16, 2021. Mr. Stanford Seconded. The motion carried 6-0, Mr. Harkins was not present at the time of the vote.

8. Report of the Town Manager

a. 2021 Update of the Outreach Projects and Flood Insurance Coverage Assessment that are Part of the Community Rating System Program for Public Information – Shari Mendrick, Floodplain Administrator

Ms. Mendrick reviewed the 2021 Update of the Outreach Projects and Flood Insurance Coverage Assessment which is part of the Community Rating System Program for Public Information.

9. Reports of the Members of the Council

a. General Reports from Town Council

Mayor McCann stated that it is his intention to bring the Town Council meetings back in public in Council Chambers starting in January. He did say that returning to in-person meetings is all dependent upon how the pandemic is at the time. Mayor McCann said if the number of cases begin to increase or if new strains of the virus begin to show up, then these meetings would remain virtual.

Ms. Becker reported that the holiday lights are up and operational on Dove Street and encouraged everyone to drive through to see them. She also reported on a meeting she had with two teachers from the Middle School. Ms. Becker shared a book that was designed and put together by the students describing their feelings during the pandemic.

Mr. Ames, on behalf of the Mayor and Town Council said a few words about the recent passing of Ms. Gail Quick. He spoke about the work Ms. Quick did with the Town and other partners within the area.

b. Report of the Lowcountry Area Transportation Study – Councilman Stanford

Mr. Stanford reported that the committee received an update and report from Craig Winn, the Project Manager for the US 278 Gateway Corridor Project. He said that the SCDOT continues to work on responding to the questions and comments submitted prior to the Public Hearing. Mr. Stanford also reported that they received an update on the expansion and improvements of Highway 17 starting soon.

c. Report of the Lowcountry Council of Governments – Councilwoman Becker

Mrs. Becker did not have a report.

d. Report of the South Carolina Floodwater Commission – Councilman Brown

Mr. Brown did not have a report.

e. Report of the Southern Lowcountry Regional Board – Councilman Lennox

Mr. Lennox did not have a report.

f. Report of the Beaufort County Airports Board – Councilman Ames

Mr. Ames reported that the commercial aircraft parking apron and ramp are underway. He said the concrete begins in March and the project will wrap-up soon thereafter. Mr. Ames reported that the drawings for the terminal design are almost complete.

g. Report of the Community Services & Public Safety Committee – Councilman Harkins

Mr. Harkins did not have a report.

h. Report of the Public Planning Committee – Councilman Ames

Mr. Ames reported that the Committee met on November 18, 2021 where they received an update on the short-term rental ordinance and took action authorizing a resolution to include the Town's pathway projects in the Beaufort County Connects projects. Mr. Ames asked that this item be included on the next Town Council meeting. Mr. Ames concluded by noting the retirement of Ms. Sally Warren after 40 years with the Shipyard Community.

i. Report of the Finance & Administrative Committee – Councilman Lennox

Mr. Lennox reported that the Committee reviewed and discussed the Affiliated Agency Grant Application process and timing. He reported that the Committee also received a presentation from Mr. Troyer who provided an update on the Town's finances.

10. Appearance by Citizens

Mayor McCann reviewed Section 2-5-70 of the Municipal Code related to citizens addressing the Town Council during public meetings. He said that the Municipal Code requires citizens to be residents of the Town. Mayor McCann asked Mr. Harkins and the Community Services and Public Safety Committee look at this matter and determine whether or not the code should be updated.

Ellie Short, Eric Sommerville, Felicia Neczypor, Sherri Bittner, Susan Giarrusso, Xiaodan Li, Matt Sweeney, Ashleigh Phillips, Lisa Laking, Jonathan Wilson, and Gray Smith addressed the Mayor and Town Council on the Office of Cultural Affairs Strategic Plan be discussed by Town Council later in the meeting.

Patsy Brison addressed the Mayor and Town Council on both the Hilton Head Island Strategic Plan and the Census Redistricting, both being discussed later in the meeting.

Skip Hoagland addressed the Mayor and Town Council on matters related to the Town and Chamber.

11. Consent Agenda

- a. Consideration of a Resolution – Approval of the Revised Resolution Authorizing the Dedication and Acceptance of Main Street

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion, the motion carried 7-0.

12. New Business

- a. Consideration of a Resolution – Adoption of the Office of Cultural Affairs Strategic Plan

Mr. Harkins made a motion to approve the Office of Cultural Affairs Strategic Plan, replacing the Resource Provision Strategy 4, *Professional Development Resource Identification* paragraph on page six of the plan with the following language: “The Office of Cultural Affairs, in its effort to assist local arts and cultural organizations with its mission and goals of achieving an inclusive and multi-dimensional community, will provide on its website, as a matter of public record, a listing of external resources which may assist those organizations with the training topics listed in Appendix 5-2019 Professional Development Survey Results. Mr. Stanford seconded.

After much discussion and clarification on motion and requested amendments, the motion carried by a vote of 7-0.

- b. Consideration of a Resolution – Adoption of the Town of Hilton Head Island Fiscal Year 2021-2022 Strategic Plan

Mr. Ames moved to approve. Mr. Harkins seconded. With some discussion, the motion carried 7-0.

- c. Consideration of a Resolution – Approval of the Process for the 2020 Redistricting on Hilton Head Island

Mr. Harkins moved to approve. Mr. Stanford seconded. After some discussion, Mr. Harkins revised the initial motion to change the variance from 5% to no more than 10%. Mr. Stanford agreed and seconded. The motion carried 7-0.

- d. Consideration of a Resolution – Approval of the Issuance by the Beaufort Housing Authority of its Multifamily Housing Revenue Bonds

Mr. Harkins moved to approve. Mr. Stanford Seconded. Ms. Childers with the Beaufort Housing Authority reviewed the information provided in the resolution and answered questions from the members of Town Council. With little discussion, the motion carried 7-0.

- e. Consideration of a Recommendation of the Accommodations Tax Advisory Committee

Mr. Ames moved to approve. Mr. Lennox seconded. Mr. Lennox asked for clarification concerning the Concours de Elegance. Mr. Fluker, Chair of the Accommodations Tax Advisory Committee clarified noting there was a misprint, and the number should be 307. With no further discussion, the motion carried 7-0.

- f. Discussion of Contractual Matters Pertaining to the Town Manager

Mr. Harkins moved to approve the extension of the contract for the Town Manager and a \$15,000 bonus in lieu of a salary increase. Mr. Lennox seconded. The members of Town Council thanked Mr. Orlando for what he has accomplished since arriving and noted that they look forward to his continued efforts. With no further discussion, the motion carried 7-0.

13. Executive Session

At 5:07 p.m. Mr. Harkins moved to enter Executive Session. Mr. Stanford seconded. The motion carried 7-0.

14. Possible actions by Town Council concerning matters discussed in Executive Session

15. Adjournment

With no action taken by Town Council, the meeting adjourned at 5:43 p.m.

Approved: January 4, 2022

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor