



Town of Hilton Head Island  
**TOWN COUNCIL**  
Tuesday, March 16, 2021 at 4:00 p.m.  
**MEETING MINUTES**

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Council Members*

**Present from Town Staff:** Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Shawn Colin, *Interim Deputy Town Manager*; Angie Stone, *Interim Deputy Town Manager*; John Troyer, *Finance Director*; Jennifer Ray, *Interim Director of Community Development*; Teri Lewis, *Deputy Director of Community Development*; Jeff Buckalew, *Town Engineer*; Krista Wiedmeyer, *Exec. Assist/Town Clerk*

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**1. Call to Order**

Mayor McCann called the meeting to order at 4:00 p.m.

**2. FOIA Compliance:** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Pledge to the Flag**

**4. Invocation – Pastor June Wilkins – Christ Lutheran Church**

Pastor Wilkins delivered the invocation.

**5. Approval of Agenda**

Mr. Harkins moved to approve the agenda. Mr. Stanford seconded. By way of roll call, the agenda was approved by a vote of 7-0.

**6. Approval of Minutes**

**a. Workshop – February 23, 2021**

**b. Regular Meeting – March 2, 2021**

Mr. Harkins moved to approve the minutes as noted on the agenda. Mr. Stanford seconded. By way of roll call, the minutes were approved by a vote of 7-0.

**7. Report of the Town Manager**

**a. Parks and Recreation Commission Update – Ray Kisiah, Chairman**

Mr. Kisiah reviewed a number of items and discussions that have taken place with the Parks and Recreation Commission over the last six months.

**b. Gullah-Geechee Land & Culture Preservation Task Force Project Update**

Jennifer Ray provided an update to Town Council regarding the status of the Gullah-Geechee Land and Culture Preservation Task Force projects. She said that staff has been focused on the top priorities first, including the creating of a *Historical Overlay District*. Ms. Ray said that staff drafted the proposed LMO amendments, which encompassed the overlay districts, establishing new regulations for easements and rights-of-way; expediting the development review process within the historic district, and adding family compound and family subdivision provisions.

## **7(a). Gullah-Geechee Land and Culture Preservation Task Force Project Update (cont.)**

Ms. Ray stated that staff continues to coordinate with Beaufort County Tax office to provide update concerning Gullah property owners who are delinquent in paying taxes, as well as working with the Gullah property and business owners to assist them with Town regulations. Ms. Ray said that the Town is working with the Heritage Library to set up a genealogy clinic to aid in cleaning up property titles. Lastly, she said the Cultural Comprehensive Plan, a comprehensive inventory of cultural resources and recognizing Gullah churches to be the source of leadership and communications had been started.

### **c. Items of Interest**

Mr. Orlando reviewed and reported on a number of items of interest from the Town.

## **8. Reports from Members of Council**

### **a. General Reports from Council**

Mr. Stanford reported that at the recent Lowcountry Area Traffic Study meeting, a discussion was had about the proposed changes from HUD with regards to urban density numbers. He said that currently, municipalities with 50,000 or more residents is considered urban, but the change is looking to move that number to 100,000 residents. Mr. Stanford said that LATS has begun working with the Federal Government to not make these changes due to the impacts they could have on the municipalities in Beaufort County.

Mayor McCann reported that he would like a small committee made up of Mr. Ames as the Chair, and Mr. Harkins and Mr. Lennox as members to review the process and enforcement of Appearance by Citizens as currently written.

### **b. Report of the Community Services & Public Safety Committee – Bill Harkins**

Mr. Harkins reported that the Committee would meet on March 22, 2021 where they will discuss homelessness in Beaufort County. He encourage all the members of Town Council to participate.

### **c. Report of the Public Planning Committee – David Ames**

Mr. Ames stated that he did not have a report.

### **d. Report of the Finance & Administrative Committee – Tom Lennox**

Mr. Lennox reported that the Committee met earlier in the day where the Committee received an update from Mr. Troyer on the financial status of the Town and the updates to the Business License Ordinance. He said that staff is recommending the revised model be put into place with some small changes throughout the drafted document.

## **9. Proclamations/Commendations – NONE**

## **10. Appearance by Citizens**

**Iris Shedlock, Jeanne Fraser, Cherry Norris, and Gary Smith** addressed Town Council about the extension of the mask ordinance. All who spoke were not in favor of this ordinance being extended.

**Amber Keuhn, Juliana Smith, and Jean Beck** addressed Town Council about the second reading of the Turtle Protection Ordinance. All who spoke were in favor of Council approving, with all thanking them for their consideration.

**Skip Hoagland** addressed Town Council concerning matters related to the Town and Chamber.

## **11. Consent Agenda**

- a. **Second Reading of Proposed Ordinance 2020-23 – Turtle Protection**
- b. **Second Reading of Proposed Ordinance 2021-01 – Historic Mitchelville Freedom Park MOU Renewal & Lease Amendments**
- c. **Second Reading of Proposed Ordinance 2021-07 – Revisions to Title 15, Chapter 9**
- d. **Second Reading of Proposed Ordinance 2021-07 – Revisions to Title 15, Chapter 9**

Mr. Ames moved to approve. Mr. Stanford seconded. By way of roll call, the motion carried by a vote of 7-0.

## **12. Unfinished Business - NONE**

## **13. New Business**

- a. **Consideration of Proposed Emergency Ordinance 2021-08 – Extending the Requiring of Individuals to Wear Face Coverings**

Consideration of Proposed Emergency Ordinance 2021-08 to require individuals to wear face coverings in certain circumstances and locations in the Municipal limits of the Town of Hilton Head Island, South Carolina, and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. With some discussion noting that if they could, they would rescind the ordinance at a later date; by way of roll call, the motion carried by a vote of 7-0.

## **12. Executive Session**

Mr. Orlando stated that there was a need for Executive Session for: discussion of contractual matters.

At 5:15 p.m., Mr. Harkins moved to enter into Executive Session for the reasons described by Mr. Orlando. Mr. Stanford seconded. The motion carried unanimously.

## **14. Possible Actions by Town Council Concerning Matters Discussed in Executive Session**

## **15. Adjournment**

Upon returning from Executive Session with no action, the meeting adjourned at 5:23 p.m.

**Approved: April 6, 2021**

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Krista M. Wiedmeyer, Town Clerk

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John J. McCann, Mayor