



Town of Hilton Head Island
TOWN COUNCIL
Tuesday, May 4, 2021 at 4:00 p.m.
MEETING MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Council Members*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Shawn Colin, *Senior Advisor to the Town Manager*; Angie Stone, *Assistant Town Manager*; Jennifer Ray, *Capital Projects Manager*; Jeff Buckalew, *Interim Director of Public Projects & Facilities/Chief Engineer*; Teri Lewis, *Deputy Director of Community Development*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 4:00 p.m.

2. FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Pledge to the Flag

4. Invocation – Associate Pastor Steve Salvas – Grace Community Church

Pastor Salvas delivered the invocation.

5. Approval of Agenda

Mr. Harkins moved to approve the agenda. Mr. Stanford seconded. By way of roll call, the agenda was approved by a vote of 7-0.

6. Approval of Minutes

a. Workshop – April 19, 2021

b. Regular Meeting – April 20, 2021

Mr. Harkins moved to approve the minutes as noted on the agenda. Mr. Stanford seconded. By way of roll call, the minutes were approved by a vote of 7-0.

7. Report of the Town Manager

a. Items of Interest

Mr. Orlando gave an update on the status of the U.S. 278 Gateway Corridor Project.

8. Reports from Members of Town Council

a. General Reports from Council

Mr. Ames said that he felt Town Council receives many emails, and that they all try to be as responsive as possible. He suggested to the citizens that when sending an email to identify their ward so as the appropriate member of Town Council can respond.

b. Report of the Community Services & Public Safety Committee – Bill Harkins

Mr. Harkins reported that the Committee would be meeting to review applications for the open vacancies on various boards and commissions.

c. Report of the Public Planning Committee – David Ames

Mr. Ames reported that the Committee met on April 22, 2021 to discuss the concerns of the Design Review Board. He said the Committee came to a conclusion that Town staff should address the items and return to the Committee with recommendations.

d. Report of the Finance & Administrative Committee – Tom Lennox

Mr. Lennox reported that the Committee met earlier in the day where they received a presentation from the Chamber regarding the Destination Marketing Organization year end performance metrics.

9. Proclamations/Commendations – NONE

10. Appearance by Citizens

Gary Smith, Pamela Steele, Marty Bumgarner, Cherry Norris, Wes Breinich, Carol Buxser, Iris Shedlock, Claudia Semidoro, James Stephensho, Tanya Hagedorn, Ken Clark, Michelle Best, Karla Callow, Jeff Laking, and Beth Kaugman addressed Town Council in opposition of extending the face covering ordinance.

Skip Hoagland addressed Town Council concerning matters related to the Town and Chamber.

11. Unfinished Business – NONE

12. Consent Agenda

Town Council may approve the Consent Agenda in its entirety, with all noted items; or a member of Council may request to have an item or items removed for further review and discussion.

a. Second Reading of Proposed Ordinance 2021-11 – Volunteers in Medicine Parking

Second Reading of Proposed Ordinance 2021-11 authorizing the execution of a lease with Volunteers in Medicine, related to real property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-3-30, Code of the Town of Hilton Head Island, South Carolina (1983); and, providing for severability and an effective date.

b. Second Reading of Proposed Ordinance 2021-12 – Northridge Conservation Easement Modification

Second Reading of Proposed Ordinance 2021-12 authorizing the modification of a conservation easement to the benefit of Hilton Head Island Land Trust, related to real property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-3-30, Code of the Town of Hilton Head Island, South Carolina (1983); and, providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion and by way of roll call, the motion carried by a vote of 7-0.

13. New Business

a. Consideration of Proposed Emergency Ordinance 2021-16 - Requirement of Face Covering

Consideration of Proposed Emergency Ordinance 2021-16 to require individuals to wear face coverings in certain circumstances and locations in the Municipal Limits of the Town of Hilton Head Island, South Carolina, and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Lennox seconded. With some discussion, Mr. Harkins amended his motion, changing the expiration date to 30 days. Mr. Lennox amended his second. With some additional discussion, and by way of roll call, the motion failed by a vote of 3-4, Mr. Ames, Mrs. Becker, Mr. Lennox, Mr. Stanford opposing.

b. Consideration of a Recommendation from the Accommodations Tax Advisory Committee – Approval of the FY2022 Marketing Plan & Budget for the Chamber of Commerce Visitor and Convention Bureau.

Consideration of a Recommendation from the Accommodations Tax Advisory Committee to the Town Council of Hilton Head Island requesting approval of the FY2022 Marketing Plan and Budget for the Chamber of Commerce Visitor and Convention Bureau as required by State law and Town of Hilton Head Island Municipal Code for the VCB to continue as the Town's Designated Marketing Organization for State Accommodations Tax purposes.

Mr. Harkins moved to approve. Mr. Stanford seconded. With some discussion and by way of roll call, the motion carried by a vote of 7-0.

c. Consideration of a Resolution – Community Development Block Grant Entitlement Program 2021 Annual Action Plan Request

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the Community Development Block Grant (CDBG) Entitlement Program Annual Action Plan for Program Year 2021

Mr. Harkins moved to approve. Mr. Ames seconded. With no discussion and by way of roll call, the motion carried by a vote of 7-0.

d. First Reading of Proposed Ordinance 2021-14 – Town of Hilton Head Island FY2022 Municipal Budget

First Reading of Proposed Ordinance 2021-14 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2022; to establish a Property Tax Levy; to establish funds; to establish policy and acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Stanford seconded. Mr. Orlando made a presentation to Town Council, introducing the budget. He noted that budget reflects many of the items discussed at the individual meetings with each member of Town Council. Upon the completion of his presentation, Mr. Orlando answered questions, noting he would be happy to meet with each member of Town Council prior to the workshop on May 11, 2021. With no further discussion, by way of roll call, the motion carried by a vote of 7-0.

14. Executive Session

- a. Receipt of legal advice related to pending, threatened, or potential claim related to the Beaufort County Law Enforcement Fee [pursuant to S.C. Freedom of Information Act § 30-4-70(a)(2)].

At 7:16 p.m., Mr. Harkins moved to enter into Executive Session for the reasons noted on the agenda. Mr. Stanford seconded. The vote was unanimous.

15. Possible Actions by Town Council Concerning Matters Discussed in Executive Session

16. Adjournment

Town Council returned from Executive Session with no action taken. By unanimous vote, the meeting was adjourned at 7:26 p.m.

Approved: May 18, 2021

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor