



Town of Hilton Head Island  
**Community Services & Public Safety  
Committee**  
**Thursday, January 13, 2022 – 10:00 a.m.**  
**MINUTES**

**Present from the Committee:** Bill Harkins, *Chairman*; David Ames; Tom Lennox; Glenn Stanford

**Present from Town Council:** Tamara Becker

**Present from Town Staff:** Joshua Gruber, Deputy Town Manager; Shawn Colin, Senior Advisor to the Town Manager; Jeff Buckalew, Interim-Director of Infrastructure Services; Chris Yates, Interim-Director of Community Development; Aaron Black, Facilities Manager; Krista Wiedmeyer, Town Clerk; Karen Knox, Senior Administrative Assistant

**Others Present:** Peter Kristian; *Hilton Head Plantation POA*; Chris Creed, *Olsen Associates, Inc.*; Curtis Coltrane, Esquire

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**1. Call to Order**

Chairman Harkins called the meeting to order at 10:00 a.m.

- 2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

Ms. Wiedmeyer confirmed compliance with FOIA.

**3. Roll Call**

Attendance was confirmed.

**4. Approval of Agenda**

Mr. Ames moved to approve. Ms. Becker seconded. The motion was unanimously approved.

**5. Appearance by Citizens**

There were no requests from citizens to appear before the Committee.

**6. Committee Business**

- a) Consideration of an Ordinance Revision Portion of Title 8, Chapter 1, of the Town of Hilton Head Island Code of Ordinances to Expand the Definition of Beach to Include Pine Island Beach and the Mitchelville Park Areas.**

Jeff Buckalew stated the Town would like to extend the defined beach from Fish Haul Creek up to a creek outlet called Park Creek, which is on the northwestern side of Pine Island. The Town's Strategic Plan includes an initiative that we are to look at the next beach renourishment project, consider expanding the geographical limits of the beach and

include this beach area in the next beach renourishment project. Mr. Buckalew stated the benefits of doing this are as we expand the managed beach; this will allow beach preservation fee funds to be spent on this beach. Should there be a catastrophic disaster and this segment suffer severe erosion, this would allow us to seek federal funds through public assistance. Upon the conclusion of Mr. Buckalew's presentation, he answered questions from the Committee.

Mr. Ames moved to forward a recommendation to Town Council to revise the definition of Beach in Title 8, Chapter 1, of the Town of Hilton Head Island Code of Ordinances be expanded to include the shoreline area from Fish Haul Creek to Park Creek on the northern side of Pine Island as presented. Mr. Lennox seconded. The Motion was unanimously approved.

**b) Consideration of an Agreement with Hilton Head Plantation Property Owners Association to Assist in the Renourishment of Pine Island Beach.**

Jeff Buckalew stated this is an Agreement between the Town and Hilton Head Plantation POA to provide funding assistance for their continued maintenance and renourishment efforts on Pine Island Beach. The Term of the Agreement is not to exceed three years and the amount is not to exceed \$100,000 per year, as approved in the annual budget. The funding source will be the Beach Preservation Fee. The Town intends to include this area in the next Beach Renourishment Project in 2025. In the interim, the HHP POA desires to conduct isolated renourishment projects to mitigate further erosion which they have agreed to design, permit, and construct. Upon the conclusion of Mr. Buckalew's presentation, he answered questions from the Committee.

Mr. Ames moved that Town Council authorize the Town Manager to enter into the Agreement as proposed with Hilton Head Plantation Property Owners' Association to assist in the renourishment of Pine Island Beach. Mr. Lennox seconded. The Motion was unanimously approved.

**7. Adjournment**

By way of unanimous vote, the meeting was adjourned at 10:38 a.m.

Submitted by: Karen D. Knox, Secretary

Approved: January 24, 2022

The recording of this meeting can be found on the Town's website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)