



Town of Hilton Head Island
**Community Services &
Public Safety Committee**
Monday, February 28, 2022 – 10:00 a.m.
MINUTES

Present from the Committee: Bill Harkins, *Chairman*; David Ames; Tom Lennox; Tamara Becker

Present from Town Staff: Joshua Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Jayme Lopko, *Senior Planner*; Krista Wiedmeyer, *Town Clerk*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

Chairman Harkins called the meeting to order at 10:00 a.m.

- 2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

Ms. Wiedmeyer confirmed compliance with FOIA.

3. Roll Call

Attendance was confirmed.

4. Approval of Agenda

5. Approval of Minutes

a. Regular Meeting – January 24, 2022

Mr. Lennox moved to approve. Mrs. Becker seconded. The Minutes were unanimously approved.

6. Appearance by Citizens

There were no requests from citizens to appear before the Committee.

7. New Business

- a) **Consideration of an Ordinance amending Section 2-5-70 of the Town Code for Hilton Head Island, South Carolina to allow for public comment at a Town Council meeting by any interested party during the appearance by citizens portion of the agenda.**

Josh Gruber stated staff recommends approval of Proposed Ordinance 2022-04, amending Chapter 5 of Title 2 (Meetings of Council and Rules of Procedure), Section 2-7-70 (Appearance by Citizens) to allow any interested party to appear before Town Council. The current language limits public comments to only citizens of the Town of Hilton Head Island. This is not an accurate reflection of the current practices of the Town in allowing any individual to speak so long as they have signed up to do so in advance of the meeting.

Mr. Lennox moved to approve the Ordinance as presented. Mrs. Becker seconded. The Motion carried 4-0.

- b) **Joint Ownership and Operating Agreement between the Town and Beaufort County related to the development and operation of Fords Shell Ring property.**

Jayne Lopko stated staff recommends the Community Services and Public Safety Committee forward a recommendation to Town Council authorizing the execution of a Joint Ownership and Operating Agreement with Beaufort County related to development and operation of the Fords Shell Ring property. The execution of a Joint Ownership and Operating Agreement will allow for public access to, and interpretation of the Ford Shell Ring property located at 273 Squire Pope Road. After Ms. Lopko's presentation she answered questions posed to her from the Committee.

Mr. Ames stated he would like to exploit every opportunity on this site to make Hilton Head memorable, distinctive and convey to those people who come to the Island and those people who live on the Island why this place is extraordinary. I would encourage Town staff to take the signage and educational materials to a new level.

Mr. Lennox moved to approve as presented. Mrs. Becker seconded. The Motion carried 4-0.

- c) **Termination of Easements and Creation of an Access and Utility Easement on Fords Shell Ring property.**

Jayne Lopko stated staff recommends the Community Services and Public Safety Committee forward a recommendation to Town Council authorizing the execution of a Termination of Easements and granting of an Access and Utility Easement on the Fords Shell Ring Property. The Termination of Easements will eliminate the current access easement and the proposed septic tank and drain field area near Skull Creek. After Ms. Lopko's presentation she answered questions posed to her from the Committee.

Mr. Lennox moved to approve as presented. Mrs. Becker seconded. The Motion carried 4-0.

8. Executive Session

a) Discussion of Personnel Matters Related to the Appointments to the Design Review Board [pursuant to SC Freedom of Information Act Sec. 30-4-70(a)(1)]

At 10:34 a.m. Mr. Ames moved to enter Executive Session. Mrs. Becker seconded. The Motion carried 4-0.

9. Possible actions by the Committee concerning matters discussed in Executive Session.

10. Adjournment

With no action taken, the meeting adjourned at 10:39 a.m.

Submitted by: Karen D. Knox, Secretary

Approved: March 28, 2022

The recording of this meeting can be found on the Town's website at www.hiltonheadislandsc.gov