



Town of Hilton Head Island
Finance & Administrative Committee
Tuesday, February 15, 2022, 10:00 a.m.
MEETING MINUTES

Present from the Committee: Tom Lennox, *Chairman*; Bill Harkins; Glenn Stanford; Alexander Brown, Jr.

Present from Town Council: John McCann, *Mayor*; David Ames

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Shawn Colin, *Interim Director of Community Development*; Angie Stone, *Assistant Town Manager*; John Troyer, *Director of Finance*; Krista Wiedmeyer, *Town Clerk*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

The Chairman called the meeting to order at 10:00 a.m.

2. FOIA Compliance

Ms. Wiedmeyer confirmed compliance with the South Carolina Freedom of Information Act.

3. Roll Call as noted above.

4. Approval of the Agenda

Mr. Harkins moved to approve the Agenda. Mr. Stanford seconded. Motion carried 4-0.

5. Approval of Minutes

a. Regular Meeting – January 18, 2022

Mr. Harkins moved to approve. Mr. Stanford seconded. Motion carried 4-0.

6. Appearance by Citizens

Skip Hoagland addressed members of the Committee regarding the DMO Contract; ATAX Committee funds and illegal funding.

7. New Business

a. **Status Update from the Community Foundation of the Lowcountry Concerning the American Rescue Plan Act 2021 Grants – Scott Wierman, President and CEO**

Mr. Scott Wierman, President & CEO of the Community Foundation of the Lowcountry gave an update on the Lowcountry American Rescue Funds Act (ARPA) grant funding.

After Mr. Wierman's presentation, he answered questions posed to him by the Committee.

b. Town of Hilton Head Island Financial Update – John Troyer

Mr. Troyer reviewed and delivered a presentation on the status of the Town's finances. Upon the conclusion of the presentation, he answered questions posed to him by the Committee.

Mr. Lennox informed Mr. Troyer that his monthly reports will make the budget preparation work a lot more meaningful and easier.

Mr. Lennox stated we have not talked about this, but this Committee has responsibility for the monitoring of 25 Town Wide Strategies coming out of the Strategic Plan. We have nine months before a new Council is seated. One of the strategies that is high on the priority list is the extension of the real estate transfer fee. Mr. Lennox advised Mr. Gruber he would like to engage the Committee in a review of the strategies prior to the new Council being seated. Some discussions will be a matter of minutes and other discussions will probably be longer. Mr. Lennox asked Mr. Gruber to recommend the order in which and the timing of which we have the discussion at F&A Committee of the 25 strategies such that we are concluded at least in the update of those 25 by the time the new Council is seated. Mr. Gruber said at the next scheduled meeting they will bring forward an item on the real estate transfer fee as the Town Manager is meeting with the Realtor's Association next week so we will have an update for you. In terms of a comprehensive review of the 25 strategies, I will work with the Town Manager to get those discussions underway.

8. Adjournment

By unanimous vote, the meeting adjourned at 11:02 a.m.

Submitted by: Karen D. Knox
Senior Administrative Assistant

Approved: March 15, 2022

The recording of this meeting can be found on the Town's website at www.hiltonheadislandsc.gov.