



Town of Hilton Head Island  
**Planning Commission Meeting**

May 18, 2022, at 3:00 p.m.

**MEETING MINUTES**

**Present from the Commission:** Vice Chairman Alan Perry, Stephen Alfred, Bruce Siebold, Rick D'Arienzo, John Campbell, Jim Collett

**Absent from the Commission:** Chairman Michael Scanlon (excused), Mark O'Neil (excused), Tom Henz (excused)

**Present from Town Staff:** Joheida Fister, Fire Marshall, Becky Neugent, 911 Communications Manager, Anne Cyran, Interim Comprehensive Planning Manager; Karen Knox, Senior Administrative Assistant

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**1. Call to Order**

Vice Chairman Perry called the meeting to order at 3:00 p.m.

**2. Pledge of Allegiance**

**3. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

**4. Roll Call** – See as noted above.

**5. Approval of Agenda**

Vice Chairman Perry asked for a motion to approve the agenda. Commissioner Alfred moved to approve. Commissioner D'Arienzo seconded. By show of hands, the motion passed with a vote of 6-0-0.

**6. Approval of Minutes**

a. Meeting of March 16, 2022

Vice Chairman Perry asked for a motion to approve the minutes of the March 16, 2022, meeting. Commissioner Alfred moved to approve. Commissioner D'Arienzo seconded. By show of hands, the motion passed with a vote of 6-0-0.

**7. Appearance by Citizens**

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall portal. There were no comments received.

**8. Unfinished Business** – None

**9. New Business**

- a. **STDV-001138-2022** – Request from Hilton Head Island Fire Rescue, on behalf of Brian Sigler with STAX Building & Development, to name an access easement off Hickory Lane as Shell Midden Lane. The access easement will serve 5 homes. The address of 19 and 21 Hickory Lane will change as a result of this application. *Presented by Fire Rescue Staff*

Ms. Neugent advised that the subject right-of-way is a former access easement located at the end of Hickory Lane. An application was submitted in 2020 to subdivide 21 Hickory Lane into four lots. As a result of the subdivision, the access easement that served 21 Hickory Lane and the adjacent 19 Hickory Lane was converted into a right-of-way. The right-of-way now provides direct access to five lots.

Brian Sigler, STAX Building & Development submitted three names for consideration. Fire Rescue selected Shell Midden Lane after it determined the two other names were already in use.

Ms. Neugent advised staff recommends the Planning Commission approve this Application because the street name has been vetted by the relevant agencies, it has been recommended and approved by the Developer and Submitter and meets all the criteria that is currently outlined in the Land Management Ordinance Section 16-2-103.0.4.

Commissioner Alfred moved to approve. Commissioner D'Arienzo seconded. By a show of hands, the motion passed with a vote of 6-0-0.

**10. Commission Business - None**

**11. Chairman's Report - None**

**12. Committee Reports**

**Rules of Procedure** – No Report

**CIP Committee** – No Report

**Comp Plan Committee** – No Report

**Gullah Geechee Task Force** – Commissioner Henz advised that Sheryse DuBose has resigned.

**LMO Committee** – No Report

**13. Staff Reports – No Report**

**14. Adjournment**

Vice Chairman Perry adjourned the meeting at 3:11 p.m.

**Submitted by:** Karen D. Knox, Secretary

**Approved:** August 17, 2022