



# Town of Hilton Head Island COMMUNITY SERVICES & PUBLIC SAFETY COMMITTEE Tuesday, February 27, 2023, 10:00 a.m. MINUTES

**Present from Committee:** Tamara Becker, *Chair*; Steve Alfred, Patsy Brison, Alex Brown, *Committee Members*

**Present from Town Staff:** Chris Blankenship, *Fire Chief*; Joheida Fister, *Deputy Fire Chief - Administration* Justin Cunningham, *Deputy Fire Chief - Operations*; Kathleen Litchfield, *E911 Communications Manager*; Tom Dunn, *Emergency Manager*; Russell Rogers, *Deputy Fire Marshal*; Peter Janura, *EMS Captain*; Christopher Osterman, *Battalion Chief of Strategic Planning*; Colin Fanning, *Battalion Chief of Safety and Professional Development*; Missy Luick, *Assistant Community Development Director*; Josh Gruber, *Deputy Town Manager*; Cindaia Ervin, *Interim Town Clerk*

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## 1. Call to Order

Chair Becker called the meeting to order at 10:00 a.m.

## 2. FOIA Compliance

Ms. Ervin confirmed compliance with the SC Freedom of Information Act.

## 3. Roll Call

Ms. Ervin called the roll, confirming the attendance of the members present.

## 4. New Business

### a. Hilton Head Island Fire Rescue Biannual Report – Chris Blankenship, Fire Chief

Chief Blankenship presented a detailed annual report defining statistics and comparisons to past years. The report is included in the full agenda packet and the entire presentation can be viewed on our website.

### b. Beaufort County Sheriff's Office Hilton Head Island Crime Data Biannual Report – Jeff Purdy, Southern Enforcement Branch Commander

Major Angela Viens conducted a presentation and reviewed the reports included in the full agenda packet and answered questions from the Committee.

### c. Consideration of Extending the Memorandum of Understanding Between the Town of Hilton Head Island and the Historic Mitchelville Freedom Park, Inc.

Ms. Luick reviewed the Memorandum of Understanding explain the proposed changes recommended for the MOU and answered questions posed from the Committee. Concluding discussion, Ms. Brison moved to forward the item to full Town Council for consideration and recommend extending the Memorandum of Understanding as set forth in the agenda. Amad Ward, Executive Director - Historic Mitchelville Freedom Park, made brief comments thanking the Committee stating the relationship will help in moving forward on capital improvement projects. Mr. Brown seconded. Motion carried 4-0.

**d. Consideration of Amendments to the Calendar Year 2023 Community Services and Public Safety Committee Meeting Schedule**

Ms. Becker explained the changes being proposed will assist in moving items forward to Town Council. Ms. Brison moved to approve. Mr. Brown seconded. Motion carried 4-0

**5. Adjournment**

The meeting was adjourned at 11:26 a.m.

Drafted and Submitted by:  
Vicki L. Pfannenschmidt,  
Temporary Administrative Assistant

**Approved: March 20, 2023**

The recording of this meeting can be found on the Town's website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)