



Town of Hilton Head Island  
**FINANCE & ADMINISTRATIVE  
COMMITTEE MEETING**  
Tuesday, January 17, 2023, 10:00 AM  
**AGENDA**

**Present from the Committee:** Alex Brown, *Chairman*; David Ames, Steve Alfred, Glenn Stanford, *Members*

**Present from Town Council:** Patsy Brison

**Present from Town Staff:** Josh Gruber, *Deputy Town Manager*, Angie Stone, *Assistant Town Manager*; Chris Blankenship, *Fire Chief*; Bob Bromage, *Director of Public Safety*; John Troyer, *Director of Finance*; Rich Groth, *Procurement Officer*; Krista Wiedmeyer, *Town Clerk*

---

---

**1. Call to Order**

Chairman Brown called the meeting to order at 10:00 a.m.

- 2. FOIA Compliance:** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

Compliance with the Freedom of Information Act was confirmed by the Town Clerk.

**3. Roll Call**

Attendance was confirmed by way of roll call.

**4. Approval of the Minutes**

- a. Special Meeting – October 10, 2022
- b. Regular Meeting – October 18, 2022

Chairman Brown was the only current member of the committee who participated in the prior meetings. Without objection from the committee, Chairman Brown confirmed and approved the meeting minutes noted on the agenda.

**5. Appearance by Citizens**

**Skip Hoagland:** addressed the committee on matters concerning the Town and Chamber of Commerce.

**6. New Business**

- a. Consideration of Proposed Amendments to Provisions of Title 11, Chapter 1 of the Municipal Code for the Town of Hilton Head Island to Provide for a Small and Minority-Owned Business Enterprise Utilization Program and a Corresponding Good Faith Effort Program

Mr. Troyer delivered a brief presentation, reviewing this matter with the committee. He answered questions posed to him by the committee, taking the feedback and input to prepare for further discussion at the committee's next meeting.

**b. Consideration of Proposed Finance and Administrative Committee Meeting Dates for Calendar Year 2023**

The committee discussed this matter, requesting that the dates remain as proposed, but changing the start time to 1:00 p.m.

Mr. Stanford moved to approve the proposed dates, changing the time to 1:00 p.m. Mr. Ames seconded. With no further discussion, the motion carried 4-0.

**7. Adjournment**

The meeting adjourned at 11:14 a.m.

**Approved: March 21, 2023**

The recording of this meeting can be found on the Town's website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)